



# San Diego Geographic Information Source

---

## Management Committee Meeting Minutes

---

This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday October 09, 2018  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 9:30 am

### Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, SANDAG Representative

### Others Present:

- Tod Chee, SanGIS Program Manager

---

### MEETING MINUTES

- **Approve Previous Meetings' Minutes**  
Minutes from the October 02, 2018 Management Committee meeting was reviewed and approved.
- **Public Comment**  
No public comments were received.
- **Staff Reports Review**
  - The Committee reviewed the Landbase Error and Maintenance report and the Labor Categories report for the week ending October 7, 2018.
- **Review Financial Issues**
  - The Committee reviewed and approved for payment 5 invoices presented by the Program Manager.
- **GIS Administration, Business, and Operational Items**
  - Tod provided an update to the IT Services RFP, and a summary of what inquiries have been made.
  - Tod provided the management committee with an update of the work being done on the address point layer. The Committee members also discussed future potential problems and how they might be addressed.

- Tod informed the Committee members that SanGIS had received a draft from Michael Baker International for the SanGIS Next-Gen 911/NENA compliance plan. It is currently being reviewed and will be shared with the Committee next meeting.
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
  - No Board items were discussed.
- **Other Items**
  - Pat informed the Committee members of a change in leadership at SANDAG.

Minutes prepared by:

Tod Chee, SanGIS Program Manager

October 09, 2018

These minutes are approved by: Signature

Date:

Ross Martin  
SanGIS Management Committee  
County of San Diego



10/16/2018

Scott Daeschner  
SanGIS Management Committee  
City of San Diego



10/16/18