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# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday February 19, 2019  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 10:00 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager
- Jeff Ledbetter, Michael Baker International

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### MEETING MINUTES

- **Approve Previous Meetings' Minutes**  
Minutes from the February 12, 2019 Management Committee meeting were individually reviewed and approved.
- **Public Comment**  
No public comments were received.
- **Staff Reports Review**
  - No staff reports were reviewed.
- **Review Financial Issues**
  - The Committee members approved for payment 7 invoice presented by the Program Manager.
  - The Committee members reviewed the FY2019 Budget to Actuals report through January 31, 2019.

- **GIS Administration, Business, and Operational Items**
  - Tod updated the management committee on the status of the IT RFP contract negotiations. The contract has been agreed upon and presented as ready for Board signature. The new IT Vendor has an anticipated start date of February 25, 2019.
  - Jeff presented the Datamark QAP product to the Management Committee. Jeff provided an overview of Michael Baker International's findings with regard to SanGIS data readiness for NextGen 911, and relayed what to expect going forward.
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
  - No Board action items were discussed.
- **Other Items**
  - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** February 21, 2019

These minutes are approved by: **Signature** **Date:**

Ross Martin  
SanGIS Management Committee  
County of San Diego



2/26/2019

Scott Daeschner  
SanGIS Management Committee  
City of San Diego



2/26/19