



San Diego Geographic Information Source

Board of Directors Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Thursday, October 15, 2020
Time: 3:00 pm
Place: SanGIS
5510 Overland Ave, Suite 230
San Diego, CA 92123

Meeting called to Order: 3:05 pm
Meeting Adjourned: 3:35 pm

Board of Directors Present:

- Jonathan Behnke, City of San Diego
- Robert Winslow, County of San Diego

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Pat Landrum, San Diego Association of Governments (SANDAG)

Others Present:

- Tod Chee, SanGIS Program Manager, Board Secretary
- Christina Snider, SanGIS Legal Counsel
- Andy Gordon, San Diego Association of Governments (SANDAG)

MEETING MINUTES

Review of Minutes from Previous Meeting(s)

Minutes from the Board of Directors meeting of July 16, 2020 were reviewed. The minutes were unanimously approved.

Public Comment

There were no requests for public comment.

Information and Discussion:

1. Current Financial Status

The Management Committee reviewed and discussed the most recent Budget to Actuals report with the Board members. The report highlighted current spending through August 2020, and forecasted the anticipated fiscal year end numbers.

2. FY2020 Year End Report

The Management Committee provided an overview of the FY2020 fiscal year-end closing numbers. Mr. Chee highlighted the reported net position after imagery consortium funds being moved to future FY obligations, and where specific savings were realized.

3. FY2022 Budget

The Management Committee provided an overview of preliminary FY2022 budget numbers. Mr. Chee explained that SanGIS is preparing for an upgrade to ArcGIS Pro and included funding for that project. Most expenses and revenues remained relatively flat with the only major expense increase from the ArcGIS Pro upgrade. This was informational only. A draft of the budget will be prepared for the Board in spring 2021.

4. SANDAG MOA

The Management Committee introduced the SANDAG MOA to the Board. Mr. Chee provided a overview of the history of the MOA, and what changes needed to be made. Mr. Landrum provided input from SANDAG, and expanded on why certain changes necessitated updates. Mrs. Snider gave a legal analysis and explained that there was no change in risk from the previous agreement.

Requests for Action Items:

1. Request to Approve SANDAG MOA

SanGIS and SANDAG have had an MOA since 2010. The goal of the MOA is to provide a strategic partnership to co-manage the Regional Data Warehouse; a data repository accessible to, and for the benefit of the general public. The current MOA is set to expire November 12, 2020. A new MOA has been drafted by the participating agencies. The Management Committee asked Board approval of the new MOA. Mr. Behnke motioned to approve the MOA. Mr. Winslow seconded. The Board unanimously approved the MOA.

2. Request to Approve Audit Engagement Letter

Davis Farr LLP has provided a letter of engagement to complete an audit of the SanGIS financial statement for the fiscal year ended June 30, 2020. The Management Committee requested the Board authorize the Program Manager sign the engagement letter. Mr. Winslow made a motion to approve. Mr. Behnke seconded. The Board unanimously approved.

Minutes prepared by:

Tod Chee

October 15, 2020

These minutes are approved by: Signature

Date:

Jonathan Behnke
SanGIS Board Member
City of San Diego
Chairman of the Board

Jonathan
Behnke

Digitally signed by
Jonathan Behnke
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