



San Diego Geographic Information Source

Management Committee Meeting Minutes

This notice is given in accordance with the provisions of California Government Code section 54956.

Date: Tuesday September 8, 2020
Time: 9:00 am
Place: SanGIS
5510 Overland Ave., Suite 230
San Diego, CA 92123

Meeting called to Order: 9:05 am
Meeting Adjourned: 9:30 am

Management Committee Members Present:

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG Representative

Others Present:

- Tod Chee, SanGIS Program Manager

MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the September 1, 2020 Management Committee meeting were individually reviewed and approved.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the current Budget to Actuals report, Labor Category Comparison report, and Landbase Error and Maintenance report for the week ending September 6, 2020.

- **Review Financial Issues**

- The Committee members approved for payment 9 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
 - Tod informed the Committee of work being done on the budget to actuals report. Tod is looking into a redesign to simplify the report where possible.
 - Tod informed the Committee members that he will begin building the SanGIS FY21-22 budget over the next month. The goal is to get preliminary numbers to the City of San Diego, and the Board Members in time for the October or November meeting.
 - Tod informed the Committee members of two upcoming events. SanGIS is planning for an extended leave by a member of SanGIS staff, and has coordinated coverage during the absence. SanGIS has also scheduled the audit of their FY20 financial statement for mid-November.
 - Ross and Scott discussed building an impervious surface layer, and considered the possibility of a joint project between the City of San Diego and County of San Diego.

- **Discuss SanGIS Board Action Items Assigned to Management Committee**
 - No Board action items were discussed.

- **Other Items**
 - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** **September 8, 2020**

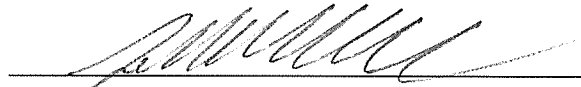
These minutes are approved by: **Signature** **Date:**

Ross Martin
SanGIS Management Committee
County of San Diego



9/15/20

Scott Daeschner
SanGIS Management Committee
City of San Diego



9/15/20