



# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday October 6, 2020  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 9:45 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager

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### MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the September 29, 2020 Management Committee meeting were individually reviewed and approved.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the current Budget to Actuals report, Labor Category Comparison report, and Landbase Error and Maintenance report for the week ending October 4, 2020.

- **Review Financial Issues**


- The Committee members approved for payment 6 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
  - The Committee members reviewed the FY20 fiscal year end report. Tod discussed where there were savings, losses, and how it will affect the current budget build.
  - The Committee members discussed the SANDAG MOA, remaining steps to completions, and the remaining timeline.
  - The Committee members discussed the upcoming Board of Directors meeting agenda, what items are currently on the agenda, and which ones should be added.
  
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
  - No Board action items were discussed.
  
- **Other Items**
  - No other items were discussed.


Minutes prepared by: **Tod Chee, SanGIS Program Manager** **October 6, 2020**

These minutes are approved by: **Signature** **Date:**

Ross Martin  
SanGIS Management Committee  
County of San Diego

  
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Scott Daeschner  
SanGIS Management Committee  
City of San Diego

  
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