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# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday February 23, 2021  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 9:45 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager

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### MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the February 09, 2021 Management Committee meeting were individually reviewed and will be approved remotely.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the current Budget to Actuals report, Labor Category Comparison report, and Landbase Error and Maintenance report for the week ending February 21, 2021.

- **Review Financial Issues**

- The Committee members approved for payment 0 invoices presented by the Program Manager.

• **GIS Administration, Business, and Operational Items**

- The Committee members the current updates on the Imagery Consortium. Tod relayed how many of the participating organizations have made their current year payments thus far. 2021 offline imagery is available and will be provided to consortium members soon.
- Tod reviewed pending updates for the budget. With a recent retirement, staffing costs will be adjusted for the FY2022 budget prior to approval at the next Board meeting as well as some expenses for GIS licensing fees.
- Tod updated the Committee members on the ArcGIS Pro upgrade and implementation of the Parcel Fabric. The update included technical requirements for running the parcel fabric with the Assessors office.
- The Committee members discussed the upcoming SanGIS Board meeting agenda, and what items should be included.

• **Discuss SanGIS Board Action Items Assigned to Management Committee**

- No Board action items were discussed.

• **Other Items**

- No other items were discussed.


Minutes prepared by: **Tod Chee, SanGIS Program Manager**

**February 23, 2021**

These minutes are approved by: **Signature**

**Date:**

Ross Martin  
SanGIS Management Committee  
County of San Diego



3/16/2021

Scott Daeschner  
SanGIS Management Committee  
City of San Diego

**Scott  
Daeschner**

Digitally signed by Scott  
Daeschner  
Date: 2021.03.16  
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