



---

# San Diego Geographic Information Source

---

## Management Committee Meeting Minutes

---

This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday August 10, 2021  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:05 am  
**Meeting Adjourned:** 9:35 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager

---

### MEETING MINUTES

- **Approve Previous Meetings' Minutes**

Minutes from the August 03, 2021 Management Committee meeting were individually reviewed and will be approved remotely.

- **Public Comment**

No public comments were received.

- **Staff Reports Review**

- The Committee reviewed the current Budget to Actuals report, Labor Category Comparison report, and Landbase Error and Maintenance report for the week ending August 8, 2021.

- **Review Financial Issues**

- The Committee members approved for payment 12 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
  - The Committee members discussed a data publication error for Roads\_All. Tod provided an overview of the error and what steps are being taken to correct and mitigate similar issues in the future.
  - Tod discussed the upcoming contract renewal for Quartic, and what the expected timeline would be.
  - The committee members discussed the upcoming retirement of the SanGIS Operations Manager, and what options there would be for retirement celebrations.
  
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
  - No Board action items were discussed.
  
- **Other Items**
  - No other items were discussed.

Minutes prepared by: **Tod Chee, SanGIS Program Manager** August 12, 2021

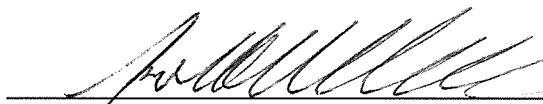
These minutes are approved by: **Signature** **Date:**

Ross Martin  
SanGIS Management Committee  
County of San Diego



10/05/2021

Scott Daeschner  
SanGIS Management Committee  
City of San Diego



10/4/21