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# San Diego Geographic Information Source

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## Management Committee Meeting Minutes

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This notice is given in accordance with the provisions of California Government Code section 54956.

**Date:** Tuesday October 26, 2021  
**Time:** 9:00 am  
**Place:** SanGIS  
5510 Overland Ave., Suite 230  
San Diego, CA 92123

**Meeting called to Order:** 9:00 am  
**Meeting Adjourned:** 10:00 am

**Management Committee Members Present:**

- Scott Daeschner, City of San Diego Representative
- Ross Martin, County of San Diego Representative
- Andy Gordon, SANDAG Representative

**Others Present:**

- Tod Chee, SanGIS Program Manager

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### MEETING MINUTES

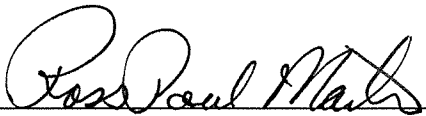
- **Approve Previous Meetings' Minutes**  
Minutes from the October 19, 2021 Management Committee meeting were individually reviewed and will be approved remotely.
- **Public Comment**  
No public comments were received.
- **Staff Reports Review**
- The Committee reviewed the current Budget to Actuals report, Labor Category Comparison report, and Landbase Error and Maintenance report for the week ending October 24, 2021.
- **Review Financial Issues**
  - The Committee members approved for payment 5 invoices presented by the Program Manager.

- **GIS Administration, Business, and Operational Items**
  - Tod and Ross provided an overview of GIS needs from the County Assessor’s Office, and how SanGIS is in a position to provide assistance. This will be discussed in more detail with the County over the coming weeks.
  - Tod solicited Board Meeting agenda items from the members of the Management Committee. The agenda is currently being drafted and will be available within 2 weeks.
  - Tod provided a brief overview/status report of ongoing SanGIS operational items including the drafting of the budget, the status of the GIS Technician position, and imagery consortium timeline.
  
- **Discuss SanGIS Board Action Items Assigned to Management Committee**
  - No Board action items were discussed.
  
- **Other Items**
  - No other items were discussed.

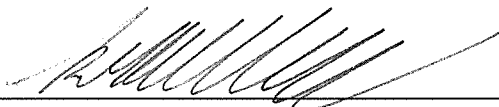
Minutes prepared by: **Tod Chee, SanGIS Program Manager** **October 28, 2021**

These minutes are approved by: **Signature** **Date:**

Ross Martin  
SanGIS Management Committee  
County of San Diego

  
\_\_\_\_\_ 11/02/2021

Scott Daeschner  
SanGIS Management Committee  
City of San Diego

  
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